

Welcome to Payanywhere.

Smart Terminal

(Sunmi P2)

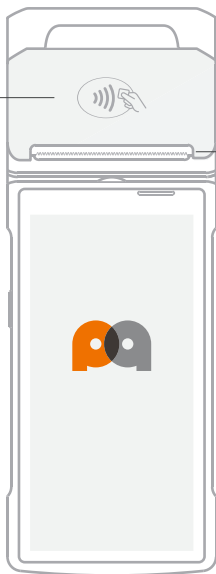


NFC contactless reader

Magstripe reader

Receipt printer

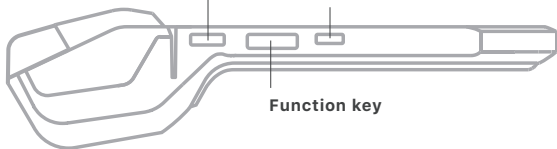
EMV chip card reader



Charging port

Power button

Function key



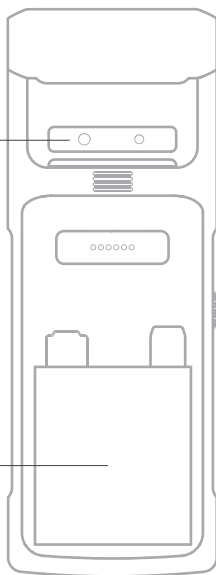
Charging cord



Power adapter



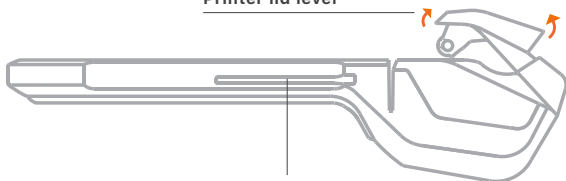
Rear camera



Power button

Removeable battery

Printer lid lever




EMV chip card reader

Get started.


For help with your first-time setup, call 888.579.4787

Power up



1. Connect the charging cord into the power adapter and plug the power adapter firmly into a power outlet.
2. Connect the other end of the charging cord into the charging port located on the left side of the terminal.
3. Press and hold the power button located on the left side of the terminal.

 **We recommend keeping your terminal charged above 30% as a low battery can affect the performance of your card reader.**

Configure settings


1. Tap the Settings app icon  from the terminal's home screen.
2. Tap Settings → System → Date & Time to ensure your time zone is correct (ET by default). An incorrect time zone will impact your funding.
3. Tap Settings → Network & Internet → WiFi and toggle WiFi to on.
4. Select your desired network, enter the password (if necessary), and tap Connect. If you are unable to connect to a WiFi network, your terminal is equipped with 4G cellular connectivity.
5. You should see a Connected status on your selected network. Return to the terminal's home screen by tapping the Home icon.

Download the Payanywhere app

1. From the home screen, tap the PA Installer app icon and tap the Install Payanywhere button. 
2. Return to the home screen and tap the Payanywhere app icon. 
3. Log in using the QR code provided in your Welcome email. Or, log in with the email address and password you used when creating your account.

Changing the paper roll

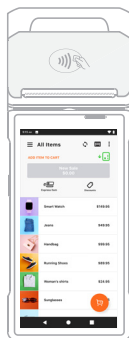
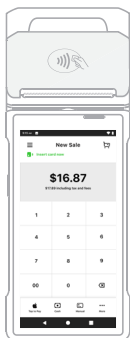
1. Gently pull the top of the printer lid up above the contactless icon to pop the printer open.
2. Insert the paper roll with the paper pulling from the back and out the top of the terminal. Pull about 2" of paper out and close the lid until it snaps into place.

 **Receipt paper size is 2 ¼". Order hardware accessories at paymentshub.com**

Complete a sale.

Choose a theme

Payanywhere's default Terminal theme works just like a traditional credit card terminal. For advanced features like inventory and open tabs, switch to the Retail theme. You can change your theme by navigating to Settings → Theme.



Terminal theme

1. Enter a dollar amount on the New Sale screen.
2. Tap contactless card or digital wallet over the contactless symbol; insert an EMV chip card into the terminal; or select the desired payment method at the bottom of the screen.
3. Your customer will sign and tip, if necessary.
4. Email, print, or SMS text a receipt to your customer.

Retail theme

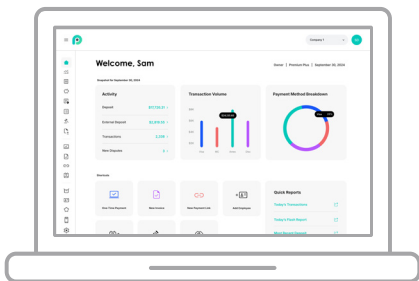
1. Add one or more items to your cart. Tap Charge to proceed to checkout, or tap Create Ticket to create an open ticket.
2. Tap contactless card or digital wallet over the contactless symbol; insert an EMV chip card into the terminal; or select the desired payment method on the Checkout screen.
3. Your customer will sign and tip, if necessary.
4. Email, print, or SMS text a receipt to your customer.

Access Payments Hub.

Log in

Payments Hub is the online hub to manage your business.

Navigate to paymentshub.com and log in with the email address and password you used when creating your account.



View activity

See real-time sales data, transactions, deposits, statements, and generate reports.

Create employees

Assign administrators, managers, cashiers, or reporters with customizable levels of access.

Manage account

Update your personal and business information, manage disputes, and integrate with third-party services.

Accept payments

Process credit card payments in a web-based virtual terminal. Share payment links and send invoices that customers pay online.

Manage inventory

Build or import a product library and track stock. Create items with price variants, categories, modifiers, and discounts.

Order supplies

Purchase receipt paper, hardware, and accessories.

Learn more.



Help and tutorials

payanywhere.com/help

youtube.com/payanywhere



Customer support

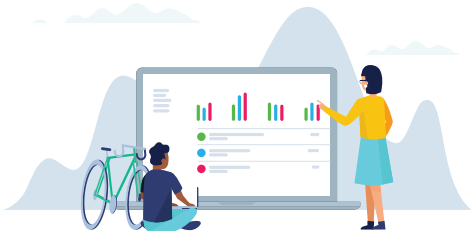
custservice@payanywhere.com

877.387.5640



Product feedback

feedback@payanywhere.com



Access the online hub to manage your business.

→ **paymentshub.com**

FCC Regulations

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference and (2) this device must accept any interference received, including interference that may cause undesired operation.

Note : This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Caution: The user is cautioned that changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

RF Exposure Information

This device meets the government's requirement for exposure to radio waves. This device is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission of the U.S. Government.

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